

Black text = comments from CRC

Blue text = Shelly's responses

BPs

The summaries at the top describe BP 4107 as renumbered, but I cannot find what it was renumbered from.

BP 4050 is formerly 5050 (not 4050). Additionally, I think the description from 4107 was for 4050 (and perhaps the description from 4107 is missing).

I updated formerly 5050; left the description for 4107—we are moving it to the 4000s numbering, and added a description for 4050.

- BP 4107 Health Occupation Instruction—Use of Clinical Facilities
 - Minor technical changes and change number to align with CCLC numbering system

BP 4050

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- BP 4050 (Formerly 4050) Articulation

On 4023, there is a "Faculty may not [...]" seems to be floating. Should this be 4) or e. or is it intended to be floating?

It should be e. I updated the original, it updated the remaining numbers

- d. Faculty shall submit the required information and/or order textbooks and instructional materials in accordance with published deadlines to ensure that:

- 1) The information can be listed in the online class schedule;
- 2) The bookstore can procure the most cost-effective options for students; and
- 3) Disability Support Programs and Services DSPS has sufficient time to procure accessible alternatives as needed.

Faculty may not require any course material if there is uncertainty that the item will be used.

- e. The direct sale of textbooks and other instructional materials or supplies to students, by faculty or staff, is prohibited.

- 1) The information can be listed in the online class schedule;
- 2) The bookstore can procure the most cost-effective options for students; and
- 3) Disability Support Programs and Services DSPS has sufficient time to procure accessible alternatives as needed.

~~g. Faculty should not list, as required, course materials if there is uncertainty that the item will actually be used. Faculty may not require any course material if there is uncertainty that the item will be used.~~

~~f. The direct sale of textbooks and other instructional materials or supplies to students, by faculty or staff, is prohibited.~~

~~g. Neither individual faculty, nor programs/departments, inclusively, may accept incentives from publishers or their representatives offered as inducements for the consideration and/or adoption of textbooks or other instructional materials, other than reduced costs on textbooks or other instructional materials that directly benefit students. Faculty, programs, and departments may not accept incentives from publishers other than reduced or no cost textbooks or other instructional materials that directly benefit students.~~

~~h. Faculty will make every effort to look for the most cost-effective option when choosing course materials without compromising the quality or integrity of the course.~~

I don't understand "Supersedes" with a date and no AP or BP that is superseded. Should this be "Revised" (instead of Supersedes) or is this missing something?

I added BP 3306

Adopted: ~~October 27,~~

~~2016~~ Supersedes ~~BP 3306~~:

~~2/10/11, 3/14/13,~~

~~10/27/16~~

BP 4060 – DELINEATION OF FUNCTIONS AGREEMENTS

Whenever a mutual agreement with a school district or other educational entity relating to responsibility for noncredit continuing education programs is required by state law, the Chancellor shall present an appropriate memorandum of understanding to the Board of Trustees for approval.

See Administrative Procedures: To Be Determined

Reference: Education Code Sections 8535; 8536

Adopted:

Supersedes : 7/07

I think per APxxxxx needs filled in with some information (see attachment below)

There are also extra spaces "use _ of" "use _ aligns" "the _ educational" and "Colleges _."

BP 4107 – HEALTH OCCUPATION INSTRUCTION—USE OF CLINICAL FACILITIES

The Board of Trustees directs the Chancellor to establish procedures ensuring the use of off-campus resources and clinical facilities enhances the career technical educational capability of health occupations instruction when such use aligns with the educational objectives of the San Diego Community College District Colleges. The Chancellor is directed to develop and implement procedures based upon the following standards:

1. A fully executed agreement between the District and a clinical facility must be approved by the Board of Trustees and be on file at the District Office prior to assignment of any health occupations program students.
2. A clinical facility must be licensed by the State of California to operate as a health care facility.
3. The clinical facility must be willing to assist the District in helping to accomplish its educational objectives.

Per APxxxxx, the district shall keep and submit such records and reports concerning approved clinical placement sites.

Reference: Title 5, Section 55304

Adopted:

Supersedes: Policy AC-5100 3/12/75; Policy 5160 5/26/82, 1/23/97, 7/7/11

I do not understand (and could not find) Policy AC-5100 or Policy 5160.
(AC-5100 and 5160 were the previous versions. They won't be available)

APs

AP 4100

States 18 semester units in general education. Should this now say 21? [Good catch, I updated the original.](#)

It also states, "18 semester units **or** in a major." Should this be just "18 semester units in a major" (without "or")? [Good catch, I updated the original.](#)

III. Associate Degrees.

For the Associate Degree, Associate of Science (AS) or Associate of Arts degree (AA), students must satisfactorily complete at least 60 semester units or 90 quarter units of degree-applicable lower division credit courses, including courses that apply to the major or area of emphasis in career technical fields and courses in composition, reading, and mathematics or quantitative reasoning not more than one level below transfer. Below transfer level course requirements must align with Education Code section 78213.

AP 4100

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The courses must include at least 18 semester units in general education and at least 18 semester units or in a major listed in the community college's "Taxonomy of Programs."

Courses completed at other institutionally accredited institutions that meet or exceed the standards of the California Community Colleges will be accepted and counted toward the unit requirements for an associate degree.

Students who intend to transfer shall be advised of limitations transfer institutions may place on the transferability of credits, based on institutional accreditation, course modality, and any other relevant factors.

We are unsure why it says "baccalaureate degree" under the ADT section (bottom point in the image below). [I updated it in the original-copy/paste error](#)

II. Associate Degrees for Transfer

To earn an Associate in Arts for Transfer (AA-T) or an Associate in Science for Transfer (AS-T) degree, students must satisfactorily complete the graduation requirements outlined in Title 5 regulations, Senate Bill 1440, and Senate Bill 400.

These transfer degrees are specifically designed for students intending to pursue a baccalaureate degree in a related major at a California State University (CSU). However, acceptance of an AA-T or AS-T degree may vary by CSU campus and major.

General Education

Students must successfully complete California General Education Transfer Curriculum (Cal-GETC).

Students who have established and maintained catalog rights may fulfill general education requirements by using an approved intersegmental lower-division general education transfer pattern (e.g., IGETC or CSU GE) that was in effect when they first enrolled at a California community college aligned with their designated catalog year.

Grade Point Average (GPA) and Minimum Grade Requirements

- Students must earn a grade of "C" or better in courses required for the major. A pass grade, "P", meets this requirement.
- Students must complete the requirements for the baccalaureate degree with a minimum cumulative grade point average of 2.0 in degree applicable courses.

It does the same thing under General Education (baccalaureate degree). (It is not under Associate Degrees - non-transfer.) I updated it, it's a copy paste error

To that point, there seems to be a lot of redundancy in this AP. The 12-unit residency is listed multiple times, including under General Education (I do not understand why it would be listed there). This instance of General Education is a subheading under Associate Degrees. I removed the IV; we listed residency for each type of degree. We separate out ADTs because they have some distinct requirements.

Here's the updated screenshot:

III. Associate Degrees.

For the Associate Degree, Associate of Science (AS) or Associate of Arts degree (AA), students must satisfactorily complete at least 60 semester units or 90 quarter units of degree-applicable lower division credit courses, including courses that apply to the major or area of emphasis in

AP 4100

2

career technical fields and courses in composition, reading, and mathematics or quantitative reasoning not more than one level below transfer. Below transfer level course requirements must align with Education Code section 78213.

The courses must include at least 18-21 semester units in general education and at least 18 semester units or in a major listed in the community college's "Taxonomy of Programs."

Courses completed at other institutionally accredited institutions that meet or exceed the standards of the California Community Colleges will be accepted and counted toward the unit requirements for an associate degree.

Students who intend to transfer shall be advised of limitations transfer institutions may place on the transferability of credits, based on institutional accreditation, course modality, and any other relevant factors.

General Education



The degree must include at least 21 semester units or 28-31.5 quarter units of general education. One course must be selected from each of the following areas: English Composition; Oral Communication and Critical Thinking; Mathematical Concepts and Quantitative Reasoning; Arts and Humanities; Social and Behavioral Sciences; Natural Sciences; and Ethnic Studies.

IV. General Education

The degree must include at least 21 semester units or 28-31.5 quarter units of general education. One course must be selected from each of the following areas: English Composition; Oral Communication and Critical Thinking; Mathematical Concepts and Quantitative Reasoning; Arts and Humanities; Social and Behavioral Sciences; Natural Sciences; and Ethnic Studies.

Students may use the same course to meet both a local general education requirement and to satisfy a general education requirement at the California State University or the University of California if that segment accepts the course for this purpose.

Students who have been awarded a bachelor's degree from an institutionally accredited institution shall be deemed to have fulfilled the general education course requirements for the associate degree.

Grade Point Average (GPA) and Minimum Grade Requirements

- Students must earn a grade of "C" or better in courses required for the major. A pass grade, "P", meets this requirement.
- Students must complete the requirements for the baccalaureate degree with a minimum cumulative grade point average of 2.0 in degree applicable courses.

Minimum Units in Residence

Students must successfully complete at least 12 degree-applicable semester units in residence within the San Diego Community College District.

This 12-unit residence requirement is effective for all degrees awarded regardless of catalog year.

Courses completed via credit for prior learning, including credit by examination, do not qualify for the 12-unit residence requirement.

The Board may excuse the residence requirement to alleviate injustice or undue hardship.

The "VII." is not bold but the other Roman Numerals are. I fixed it

VII. Curriculum Approval

All degrees and certificates of achievement shall be approved by the colleges' curriculum committees, Curriculum and Instructional Council, the Board of Trustees, the California

AP 4102

There is a floating "1." We'll fix this when we accept the changes. I made a note so we don't forget